



Hillsdale Terminal

266 Industrial Drive Hillsdale Michigan 49242

EMPLOYMENT APPLICATION

Please Print Clearly

| APPLICANT INFORMATION | | | | | |
|---|--|------------------------------|-----------------------------|---|--------------|
| Last Name | | First | | M.I. | Today's Date |
| Street Address | | | | Apartment/Unit # | |
| City | | State | | ZIP | |
| Home Phone | | E-mail Address | | | |
| Cell Phone | | * Social Security No. | | Desired Salary | |
| Position Applied for | | | | Date Available | |
| Are you a citizen of the United States? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/> | |
| Have you ever worked for this company? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If so, when? | |
| Have you ever been convicted of a felony? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If yes, explain | |

* For privacy a Social Security Number is not required on this application, but will be required before a job is offered.

| EDUCATION | | | | |
|-------------|----|-------------------|--|--------|
| High School | | Address | | |
| From | To | Did you graduate? | YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |
| College | | Address | | |
| From | To | Did you graduate? | YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |
| Other | | Address | | |
| From | To | Did you graduate? | YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |

| REFERENCES | |
|---|---------------|
| <i>Please list three professional references.</i> | |
| Full Name | Relationship |
| Company | Phone () |
| Address | |
| Full Name | Relationship |
| Company | Phone () |
| Address | |
| Full Name | Relationship |
| Company | Phone () |
| Address | |

| PREVIOUS EMPLOYMENT (LAST EMPLOYER LISTED FIRST) | | | |
|--|-----------------|--------------------|------------------|
| Company | | Phone () | |
| Address | | Supervisor | |
| Job Title | Starting Salary | \$ | Ending Salary \$ |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous employer for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| Company | | Phone () | |
| Address | | Supervisor | |
| Job Title | Starting Salary | \$ | Ending Salary \$ |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous employer for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| Company | | Phone () | |
| Address | | Supervisor | |
| Job Title | Starting Salary | \$ | Ending Salary \$ |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous employer for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |

Please attach any "Letters of Recommendation" to this application

| MILITARY SERVICE | |
|----------------------------------|--------------------------|
| Branch | From To |
| Rank at Discharge | Type of Discharge |
| If other than honorable, explain | |

| DISCLAIMER AND SIGNATURE | |
|---|------|
| <p>I certify that my answers are true and complete to the best of my knowledge and I have filled in all information voluntarily. I understand that the information on this application can only be used for the application for employment for this company; it can not be shared with any other entity. I certify that I am of legal age to apply for a job per state and federal requirements.</p> <p>If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I also understand that I must provide the employer a valid Social Security Number before a job is offered</p> | |
| Signature | Date |

Email to : kurtis@hillsdaleterminal.com or fax to (517) 437-0797
 Deliver to: 266 Industrial Drive, Hillsdale, Mi. 49242